

## **PAY DATE 6<sup>th</sup> APRIL 2006**

This bulletin is an urgent notice for users of Global 3000 Payroll who upgraded from Global 3000 Payroll V7.2 and wish to operate Global 3000 Payroll V7.3 with a first pay date of 6<sup>th</sup> April 2006 for pay groups involving employees belonging to one, or more, pension schemes.

Please ensure that Global 3000 Payroll V7.3 Service Pack 3 is applied and that recovery program REC73A is run on your payroll data **before** building pay statements for the employees to be paid on the 6<sup>th</sup> April 2006 otherwise their pay statements will **not** include pension deductions due to be made in the pay run.

Global 3000 Payroll V7.3 Service Pack 3 and recovery program REC73A **should** be available by Wednesday 5<sup>th</sup> April 2006 17:30; or alternatively the payroll can be run with a pay date of 7<sup>th</sup> April 2006.

This problem does not prevent correct calculation and application of pension deductions for pay runs dated 7<sup>th</sup> April 2006, or later, however all sites that upgraded from Global 3000 Payroll V7.2 should nevertheless ensure that V7.3 Service Pack 3 is applied and recovery program REC73A is run so that joining dates on employee pension records are transferred correctly between versions for the sake of completeness.

The recovery program is provided for sites that have upgraded their data and started the new tax year. Sites that have not upgraded or started the new tax year still need to apply Service Pack 3 but should not need to run the recovery program.