

## **Advance Product Information for Global 3000 Payroll End of Year**

This bulletin announces planned changes to payroll end of year procedures for tax year 2006/07. The changes reflect the responses to the Global 3000 Payroll questionnaire that we published in July. Thank-you to the staff at payroll sites, who submitted individual responses; and to our resellers, who collected responses from each of their payroll sites. The responses to the questionnaire showed that:

- Over 90% of the sites filed their 2005/06 end of year return electronically;
- None of the sites filing electronically used the EDI channel;
- Just over 20% of the electronic returns involved multi-part submissions;
- Nearly 95% of the sites expressed a preference for printing employee P60's via a PDF file instead of using HMRC pre-printed stationery;
- None of the sites used P14 laser stationery (landscape or portrait);
- None of the sites used P14 portrait continuous stationery;
- Just over 10% of the sites used P14 landscape continuous stationery.

In light of these findings, it is our intention for tax year 2006/07 to:

- Provide both single-part & multi-part electronic filing by internet;
- Produce P60's in an HMRC approved portrait format in a PDF file suitable for printing onto A4 plain paper in place of printing P60's onto HMRC pre-printed laser-landscape and laser-portrait stationery<sup>1</sup>;
- Produce P14's for office reference (NOT for submission to HMRC) in a PDF file suitable for printing onto A4 plain paper in place of printing P14's on HMRC pre-printed laser-landscape & laser-portrait stationery<sup>1</sup>;
- Print P14's onto HMRC pre-printed continuous stationery in landscape format but not portrait format;
- Remove the facility for generating end of year files for submission via EDI.

*Note 1:* Production of PDF files requires Payroll to be running under GX on a PC on which the PDF In-The-Box<sup>TM</sup> is available. Please visit <http://www.synactis.com> or see Technical Note IN343 for further details.